

GBAUUF Board Meeting Minutes

March 9, 2020

1313 Main Street, Green Bay

6pm – 8pm

President: Karen Eckberg

Vice President: Natalie Buhl

Past President: Amy Bozzacco

Secretary: Karen Sigl

Co-Treasurers: Mary Jacobs, Carl Bennett

Members at-large: Katina Daanen, Candy Daoust

We promise to:

- Show up with our best selves, intent on listening with openness and willingness to the voices in the room and those that are not.
- Speak with an authentic voice, grounded in our lived experience, mindful of differing cultural interpretations and realities that are present.
- Honor our duty to do the work of the board and to place anti-racism, anti-oppression, and multicultural accountability at the center of that work.
- Recognize that each of us is fully human, with hurts and vulnerability, and the need to laugh and sing!

GBAUUF Board Covenant Adopted December 2019

Chalice Lighting	Karen E	06:02:00 PM
Approval of items on consent and discussion agenda		To decide any item that needs to be moved to the discussion agenda
Open forum and welcome to guests	Open to fellowship	Guest: Michael P
CONSENT AGENDA	February Minutes	Motion/Vote: Natalie B (1), Amy B (2), all approved.
DISCUSSION AGENDA		
	Renae	Emergency Childcare: Renae was at service last two Sundays; was a no-show the Sunday prior; Mark G tried to reach out to her, unable to reach. UU does not have a contract for childcare provider. Karen E offered support to Renae. Candy D mentioned Caring Team will reach out to her father.
	Building Unity Vote Mobile, July	Katina (1) motioned to allow,

	5 th event	Natalie B (2), all approved. Karen E or office manager will reach out to Janice G regarding contract and arrangement details.
	Building Unity Vote Mobile monthly gatherings	Katina suggests it depends when building would be needed, Candy D mentioned difficulty of getting volunteers to commit; perhaps Janice could recruit volunteers and be the group liasson.
	Office Manager	<p>Elisa reports doing well; started logging Time / Talent / Interest survey responses.</p> <p>Community Assistance Folder - Small SCRIP cards could be donated for community assistance folder, \$10 cards are smallest denomination for gas per Mary W, tracking donations could be a problem. Instead, individuals could purchase cards and donate them to the folder; less tracking involved.</p> <p>Main Street Planter: GBAUUF to sponsor, \$225; budget or recruit donations. Not budgeted for this year; will put a note in UU Connect seeking sponsors.</p>
Committee Updates / discussion items	Facilities / Grounds / HVAC	<p>Focus on Energy Incentive \$660 received.</p> <p>Parking Lot – Natalie B needs help. Carl B to measure and take over. City permit may be needed. Gravel may be an alternative to pavement.</p> <p>Tree Removal – Natalie B received one quote for \$800. Budget okay per Carl B. Motion to approve \$800 expense for tree removal Karen E (1), Candy D (2), all approved. If >\$800, board will need to revisit.</p> <p>Basement Reno - Steve K has backed off of group. Want to get children/teenagers involved in planning the basement space. Kim Brumm is interested in helping re-invent R.E. for next</p>

		<p>year. Renae, Mark G, Lottos, etc. Adults provided vision in Time & Talent surveys, now include input from kids. April/May - plan, execute in summer. Elisa to reach out to families with children with a letter, invite to an ice cream social or something similar; Katina suggests after service April 5.</p>
		<p>Lighting of Outdoor Sign - Board voted by email to pursue an \$800 option, however that total was not correct. Existing technology \$414, or LED technology \$1700. Joe Kingsley / Creative Sign Co. provided this "best guess." Natalie B (1), Amy B (2), all approved. Elisa to set up appointment.</p>
		<p>Lawn Mowing Cadre - Natalie B offered to join. Michael P got estimate of \$40 per mowing from outside service. Carl B will discuss with Finance committee and pursue a contract, max of \$1,000 for entire season. Motion to pursue contract by Candy D (1), Katina (2), all approved. Karen E will write contract, Elisa will communicate between all parties.</p>
	<p>Finance</p>	<p>Church Mutual - no actual change to our policy, per Mary J.</p> <p>Banking leftover funds for future fiscal years. Finance team will discuss. Per Carl B, "Separate" budgets exist: - 1. Everyday 2. Capital project budget 3. Rollover and keep in same category (earmark). How can we build for the future? (Katina asked) Consolidate categories on current budget.</p> <p>2020 Canvass Update 36.7% complete (of budget), \$19,000 of \$52,000. Board to make calls to members</p>

		that have not responded to canvass.
	Chair	<p>Phillip Lotto - Needed a letter of recommendation to get into Masters of Divinity program. He has now been approved for that program.</p> <p>By Laws - Need to complete before April 13. Listing six Teams currently. Combinations decrease numbers of volunteers needed. Karen E wants to combine further. Katina feels the current six are distinct and should not be further combined. Descriptions needed for By Laws for April meeting, assigned to individuals.</p> <p>Olde Main District - Directly across the street from GBAUUF, developing a green space, kayak launch. Karen E wants UU to be part of the project, part of the community.</p>
Anything Else	Board member suggestions	<p>Nominating committee suggestions - Chip & Karen Bircher have helped with this in the past.</p> <p>Needed:</p> <ul style="list-style-type: none"> 1 co-treasurer 1 Vice Chair 1 Member at Large <p>Various names were mentioned.</p>
	Policies	<p>Facilities Usage Priority document - Motion to accept as a policy Candy D (1), Karen S (2), all approved. Katina to work on fee structure.</p> <p>Safe Congregation Policy - Karen E requests Renae's background check information from Amy B; need to keep on file. Childcare provider position is currently included in the policy. Also, we do not currently have a Safety Coordinator (aspirational language included in policy from 2013). Karen E suggests we insert childcare provider position and clarification of whether a second person is needed in the</p>

		room, into the policy, and create a job description.
		<p>Carona Virus - Katina wonders if we need a statement. UUA suggests follow guidance of local public health, create remote access for meetings, create culture, sanitation additions to cleaning. Nat B suggests use of mic stand or podium so we don't have to hand off or disinfect microphone during services. Could add link to UUA guidelines site in the UU Connect. Attendance recommendations, on-line cancellation / closure policy.</p> <p>Weekly sermon - Sunday Service Team will discuss asking speaker if okay to post sermon on our website. Karen E suggests we survey congregation to find out where people are getting their information, if not from the UU Connect.</p>
		New Members welcome ceremony / ritual - Candy D asked can it be done at Soup Sunday April 19? Earth Day service - Pam .
		Elisa will add note to OOS insert and UU Connect about how to contact the Caring Committee.
Motion to Adjourn		8:06 motion to adjourn by Nat B, all approved,

Minutes respectfully submitted by Karen Sigl.