

# GBAUUF Board Meeting Minutes

April 13, 2020

1313 Main Street, Green Bay

6pm – 8pm

President: Karen Eckberg  
 Vice President: Natalie Buhl  
 Past President: Amy Bozzacco  
 Secretary: Karen Sigl  
 Co-Treasurers: Mary Jacobs, Carl Bennett  
 Members at-large: Katina Daanen, Candy Daoust

## Board Covenant Statement

We promise to:

- Show up with our best selves, intent on listening with openness and willingness to the voices in the room and those that are not.
- Speak with an authentic voice, grounded in our lived experience, mindful of differing cultural interpretations and realities that are present.
- Honor our duty to do the work of the board and to place anti-racism, anti-oppression, and multicultural accountability at the center of that work.
- Recognize that each of us is fully human, with hurts and vulnerability, and the need to laugh and sing!

GBAUUF Board Covenant Adopted December 2019

Chalice Lighting, reading, recording Zoom on-line webinar.	Karen E	Time: 6:04 PM
Approval of items on consent and discussion agenda		Meeting format adjusted; see below.
Open forum and welcome to guests	Sally Terrell	Open to fellowship Guest(s)
CONSENT AGENDA	Minutes	Per Carl's request, approval of March minutes will be delayed until we determine whether follow-ups are complete, and team reports are added to minutes document. Carl also requests a new section in minutes where we list action items and who is responsible for each.
<b>DISCUSSION AGENDA</b>		
		Carl requests addition of discussion topic: decision-making / problem analysis strategy; feels we might have reached a different decision on tree removal and saved money if strategy had been used; Feels strategy should be applied to parking space issue and church database software.

COVID-19	Check-In	All board members report doing well. GBAUUF Zoom social gatherings on Sundays at 11:00 after FVUU virtual services; next Sunday town hall meeting will take place at 11:30 on Zoom.
	Blood Drive	Need 20 donations scheduled to hold a drive at our building; have nine so far. Send email to admin regarding additional confirmed donors.
	Food Drive	Paul's Pantry; Natalie B is organizing. Karen E will be at UU on Wed. to accept donations.
	What else can we do to help?	Sew masks?
	Preparations for re-opening of GBAUUF	Joe E has turned off power to all electronics to conserve electricity, will need to turn back on, turn heat on, deep clean. Diane A did clean the week before we shut down. Katina D has mapped out service plans through end of May, if we can meet that early.

<p>Team Updates</p>	<p>Facilities</p>	<p>Tree and wood removed for \$800. Parking lot estimate was very high; nearing \$100,000 with extension. Carl suggests a capital campaign if our attendance increases. Another estimate should be coming for removal of bollards which would allow addition of nine parking spaces. (Carl B to follow up) Carl B to note how often parking lot is full, once services reconvene.</p> <p>Basement reno - not a budget item; need capital campaign. Katina and Carl object to tabling this item. Katina suggests an exploratory committee; agenda item for the town hall meeting; see if there is interest. Carl B suggests use of basement for soup sundays, weddings, etc.</p> <p>Lighting of outdoor sign has been completed, per Michael. Katina inquires of Michael how long bulbs should last. Discussion of hours sign should be lit; light pollution, electricity use are concerns.</p> <p>Lawn Care - may contract with Steve Gruselle; or may now have enough volunteers (Natalie, Carl, Doug Gjerde, Chip Bircher, Karen S). Natalie will email Michael and cc admin and board. Karen E will notify Steve Gruselle that we will handle ourselves.</p> <p>Playground Equipment matching proposal from anonymous donor, received by Amy B during canvass; too late to make part of canvass. Choose equipment, insurance, wood chips - Michael previously looked into. Katina suggests we bring to the town hall; ask for interest / organizers. Amy B to consult with her parents, who have some familiarity with Rainbow equipment. Natalie B - wants to email those interested in the outdoor space to see if any of that group want to do more in regard to the parking lot.</p> <p>Mark G took small plants home to take care of; large plants are still at building and being watered.</p> <p>Terry Auger - paint trim? Carl B notes some wood may need replacement Katina will email Terry A.</p>
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	Caring Committee	<p>Karen B has been reaching out to those members who live alone each week to make sure they are okay; sent out 3 plants, cards, etc. Those reached have been very receptive and grateful.</p> <p>Margaret K also helped with Membership aspect, sent list of people that have not attended UU in awhile; Candy &amp; Janice have reached out to all of them. Candy wants to add note to UU Connect for any unemployed members or friends in need of anything, to let committee know by contacting the admin. Natalie B suggests offer for specific needs i.e. prescription pick-ups, grocery pick-ups, etc.</p>
	Religious Enrichment	<p>Karen E has been discussing RE curriculum with Kim Brumm.</p>
	Finance	<p>Canvass update 50 pledges for \$52,032; 41 members and 9 friends pledged. 96% of our goal. Carl B says mortgage interest can be reduced; keep paying down the principal.</p> <p>Carl says rollovers for specific groups, for example, doesn't make sense; not how a budget is built.</p> <p>Natalie suggests that if a group is going to generate their own funding (such as musicians), they should keep track of their funds themselves. Mary J says groups should have their own treasurers. <b>Carl will check with Sam</b> (finance committee). Katina asks, what do other church groups do? Natalie suggest ancillary groups, like a booster club, could open own account with several members listed on account, would need a connection to UU for accountability. Tabling discussion for now.</p>
	Office Manager Position	<p>Hiring timeline needed. Carl B wants to be part of interview team. This may be a good time to train new admin. <b>Karen E will start advertising</b> after the town hall meeting.</p>

	Town Hall Meeting Topics	<p>GBAUUF By Laws</p> <ul style="list-style-type: none"> <li>- change: In case of tie votes, junior co-treasurer will not vote.</li> </ul> <p>Facilities Priority Policy - need to finalize rental rates / fee schedule; updating an existing policy so does not require a motion or vote.</p> <p>New board members needed for 2020-21: one co-treasurer to replace Mary J, a member at large to replace Katina, and a Vice-Chair to replace Natalie.</p> <p>Chip and Karen Bircher are willing to help recruit, but concerned about how to get people interested in serving. Natalie suggested a "Stepping Up" video in UU-Connect.</p> <p>Karen E will bring up for discussion at town hall meeting.</p> <p>Katina suggests a direct ask may be more effective considering our limited timeframe to produce video.</p>
Other topics	Database	<p>Current GBAUUF database is Church dB, used for directory information by admin. Karen E's research has found "Breeze" is most highly recommended database of other churches our size; costs \$50 per month (compared to \$15 per month for Church dB). Karen E showed a short demo.</p> <p>Carl supports the new software; Katina and Natalie agree.</p> <p>Karen E asks <b>all board members to review the demo software and discuss further at May board meeting.</b></p>
	Communication Survey	<p><b>Katina will distribute a communication survey</b> and share the results with the board.</p>
Motion to Adjourn		<p>Carl (1), Natalie (2), all approved. Meeting adjourned at 8:17 pm.</p>