

GBAUUF Board Meeting Minutes

January 12th, 2022 || 6:00 p.m.

Chair: [open]
Vice Chair: Kimberly Brumm
Past Chair: Natalie Buhl
Secretary: Renae Sohlden

Treasurer: Annette Drier
Jr. Treasurer: Damian Bozzacco
Member At Large: Nathan Knutson
Member At Large: Emilyn Linden

We promise to:

- Show up with our best selves, intent on listening with openness and willingness to the voices in the room and those that are not.
- Speak with an authentic voice, grounded in our lived experience, mindful of differing cultural interpretations and realities that are present.
- Honor our duty to do the work of the board and to place anti-racism, anti-oppression, and multicultural accountability at the center of that work.
- Recognize that each of us is fully human, with hurts and vulnerability, and the need to laugh and sing

Adopted December 2019 by GBAUUF board of trustees

- I. Chalice Lighting
 - A. Attendance:
 1. Natalie B.
 2. Annette D.
 3. Damian B.
 4. Renae S.
 5. Nathan K.
 6. Kimberly B.
 7. Emilyn L.
- II. Check-In
- III. Open forum and welcome to guests
 - A. Guest(s):

1. Michael P.
- IV. Consent Agenda
- A. Minutes - Renae S.
 1. Motion made by Natalie to accept the minutes from the December board meeting, Annette seconded.
- V. Minister Report
- A. Minister's report, see [Dec Minister's Update \(for Jan 2022 Board Mtgs\).pdf](#)
 1. Renae will take attendance when Kim is not able to
- VI. Discussion Agenda
- A. Stewardship Team
 1. Financial report; see [Budget vs Actual 2021-12.pdf](#)
 - A. Annette presented the Stronger Together Canvas
 - B. Discussed format of the Time and Talent form; **Damian will continue working on**
 2. Visa Credit Cards and shipping address
 - A. Karen is the owner of Visa Card. Annette will transfer everything from Visa card to the debit card so the Visa card will be canceled
 - B. Instead of using a Po Box, Michael volunteered to have items shipped to his address
 - B. Membership Team
 1. Candy is taking over Membership Team and has found 4 individuals to assist with welcoming new members
 - C. Programming Team
 1. Continuing to work on quality of Zoom
 - D. Religious Enrichment Team
 1. Money in the budget to purchase area rugs for the basement? **Annette will look in financial report**
 - E. Social Justice Team
 1. Carl is working with Afghan refugees
 2. Carl is liaison with JOSHUA
 - F. Building/Facilities Team
 1. Volunteer stepped forward to water and maintain the plants, switch out the curtains
- VII. Old Business
- A. Annette sent out email with member's pledges
- VIII. New Business

- A. New name for the nursery
 - 1. Suggested Newton's Cradle or Little UU's; will discuss more names next Board Meeting
- B. Office Manager's open position
 - 1. See [Job Description: Office Manager](#)
 - 2. Will be posted to Facebook page and in the Connect; Annette will put on Craigslist, Kim will post at Tech Schools, Colleges Monster and Indeed. Emily will list on Simply Hired and WI Job Board
 - 3. Resumes should be submitted by January 31st
 - 4. Compensation amount - changed to \$15/hour with no probationary period and ability to work from home
 - 5. Suggested to have Andy, Rev. Jim, Kim and Damian on the hiring committee
 - 6. Reviewed Office Manager responsibilities
 - Check and respond to emails: Ramona
(Natalie will contact Cheyenne or Andy to obtain admin password)
 - Check and respond to voicemails: Roz
 - Check and sort mail: Renae
 - Change ink cartridges: Damian
 - Print out Board Minutes: Renae
 - Update website and newsletter: Andy or Katina
 - Prepare orders of service: Natalie
- C. Kim will choose a new code for the building; Michael will execute

- IX. Review Action Items - see above, highlighted in orange.
- X. Check Out
- XI. Adjourn - motion to adjourn made by Damian, Kim seconded