

GBAUFF Board Meeting Minutes

January 14, 2025 | 6:30 p.m.

Chair: Tim West
Vice Chair: Carl Bennett
Past Chair: Annette Dreier
Secretary: Nicole Bickham

Co-Treasurer: Ramona Makos
Co-Treasurer: Ron Ropson
Member At Large: Melissa Rink
Member At Large: Jim Brey

We promise to:

- Show up with our best selves, intent on listening with openness and willingness to the voices in the room and those that are not.
- Speak with an authentic voice, grounded in our lived experience, mindful of differing cultural interpretations and realities that are present.
- Honor our duty to do the work of the board and to place anti-racism, anti-oppression, and multicultural accountability at the center of that work.
- Recognize that each of us is fully human, with hurts and vulnerability, and the need to laugh and sing.

Adopted December 2019 by GBAUFF board of trustees

Items in italics were action items from last month:

- I. Chalice Lighting
 - A. Attendance: Tim West, Melissa Rink, Nicole Bickham, Jim Brey, Carl Bennett, Ron Ropson, Annette Dreier
- II. Check-In
- III. Open forum and welcome to guests
 - A. Guest(s): Hannah Villnave, Randy Kubichek, Tracy Graase, Francesca P, Michael
 1. Updates about Milwaukee Art Museum field trip:
 - a) Announcements about the tour and the preview event have gone out.
 - b) Cancellation deadline 30 days prior, and we're building in a buffer.
 - c) Has a sign-up process been determined? It's nearly in place. We'll need a treasurer to receive funds paid online. Ron is meeting with Ramona soon to get some training in that. **Francesca will talk to Roz to find out how the RV rental payments were handled.** Randy & Tracy willing to receive payments in person on Sundays. (Carl willing to help fill in when they can't be here.) Checks will be made out to Fellowship. Everyone must sign the liability waiver.
- IV. Consent Agenda
 - A. Minutes
 1. Ron made motion to accept the Dec minutes; Carl seconded. Passed

unanimously.

V. Discussion Agenda

A. Stewardship Team - see [Financial Report](#)

1. Bank Balances as of Jan 9th are as follows:
 - a) Checking: \$19,062
 - b) Reserve Funds: \$23,426
 - c) Commercial loan: \$155,756
2. Reserve Fund balances are as follows:
 - a) Grounds (Parking Lot) \$530
 - b) Building (roof, floor, other) \$12,250
 - c) Facility Equip (AV, computer, printer) \$1,596
 - d) Maint Equip \$1,049
 - e) Operating \$8,000
 - f) Unallocated \$0
3. Our December plowing and salting bill came up to almost \$3000. Recommend we begin in August to search for more reasonable snow removal service. Appleton's bill was less for December and they have a bigger lot. **Hannah will ask their person if he knows someone in GB.**
4. Ramona notified Board Members she must step down from her role as Treasurer. She will provide support to Ron on bookkeeping. Ramona created a [list of duties](#) to help in this transition. Among these, we need someone to take over working with Ron on items such as the budget, canvass, and raising funds to complete the parking lot project. We agreed we will announce to the fellowship and frame as 2.5 yr Board term.
Francesca will announce it and refer people to Ron.
5. Annette asked about the cost of the roof. We don't have an estimate yet. The roof is in good shape for now. Could easily be \$10-20k. Michael strongly suggests we do the soffit & fascia repair at that time.

B. Membership Team - see [Attendance Report](#) and [Membership Report](#)

C. Programming Team - see [Sunday Services Team Report](#)

D. Religious Enrichment Team - See [RE Report](#)

1. Did Melissa find out from Alyssa how the communication app works?
Melissa has contacts Alyssa but hasn't heard back.
2. **Francesca will contact Margaret to get the job description for posting in spring.**
3. Annette has been talking with Shannon and planning a performance of the Lorax here on May 31. Shannon is getting the script. Sometimes kids will have play practice on Sundays in place of RE.

E. Social Justice - See [Social Justice Team Report](#)

1. Jim shared flyers for the Rising Together program happening at FVUUF.

F. Building/Facilities Team - no separate Facilities Report

1. Ron purchased the boards for the wall in the rear of the sanctuary. He and Michael plan to start Monday afternoon.

2. *Tabled till spring: Ron will contact companies for estimates on soffit & fascia repair.*

VI. Old Business

- A. Tabled till March: Basement leaks: Ron previously recommended we get an estimate from a professional re: drain tile, re-sealing joint between the floor and walls, etc. *Did Michael get quotes?*
- B. Tabled till Feb: Pride t-shirts: Nicole got approval from UUA to use the chalice symbol, as long as we don't sell the shirts for profit. *Did Nicole contact Fresh Prints to get more details in preparation for taking orders from members?*
- C. Did Ron & Francesca give feedback to Tim about [the rental policy](#) he drafted? They both looked at it today. *Francesca will send some questions to Tim about this and a policy about members fundraising for outside groups.*
- D. Liability for off-site events: Did Ramona point Tim to the waiver form? Yes.
- E. Camping field trip updates: Nicole forwarded Board decisions to Katina after last meeting, including our suggestion to get final cost and registration deadline to Annette and description to Francesca. As of 12/11/25, Katina said she planned to send Francesca a "save the date" announcement for January. *Francesca received it recently and will be running it soon.*
- F. Francesca coordinated announcements about our need for light cleaning. Andy Hetzel and his mom have expressed interest. *Michael will get swiffers for them.*

VII. New Business

- A. We need to discuss use of our facilities for upcoming voting. Celestine Jeffreys hasn't sent anything to us yet. They want to use our site for early voting 3/31-4/2. *Annette will send dates to Francesca and then she'll notify groups affected.* *Annette will also contact Celestine to find out specifics of setup.* In Feb: discuss getting volunteers to handle set-up, coordinate opening & closing the building.

VIII. Review Action Items (highlighted above in orange)

- IX. Check Out
- X. Nicole motions to adjourn, seconded by Ron. All in favor. Adjourned at 7:26 pm.